

Fiscal Year 2021
Hazard Mitigation Grant Program – Post Fire
Articles of Agreement

Weber County Hazard Mitigation Plan Update
FM-5388-1P

CFDA# 97.039 Performance Period Ends: 03/31/2025

In order to receive funding, this document titled, "Articles of Agreement", must be signed by an authorized representative from your agency. By signing the document, the agency is providing certification to the following:

1. The named jurisdiction is not currently identified on the Federal Government's List of those who have been Suspended and/or Debarred (Ineligible to receive federal funding). Additionally, the named jurisdiction must ensure that any vendor from whom they procure equipment or services is not currently identified on the Federal Government's List of those who have been Suspended and/or Debarred.
2. The named jurisdiction will comply with Federal audit requirements, as identified in 2 CFR 200 Subpart F (Single audit requirements).
3. The named jurisdiction will comply with all deadlines, reporting requirements, and documentation requests identified by the Utah Division of Emergency Management (DEM), the State Administrative Agency (SAA). Quarterly reports must be submitted to DEM no later than the third Friday of the month following the end of the quarter (January, April, July, and October). The report must include a general summary of what occurred during the past quarter based on the scope of work, percentage of completion, and any environmental documents.
4. The named jurisdiction agrees to purchase only those items that have been identified with approved line item numbers, and to perform only work per the scope of work. Any changes to the original scope of work must be requested by the named jurisdiction, in writing, and must be approved by DEM prior to the procurement of those newly requested items. Any unauthorized purchases or changes will not be eligible and the named agency will be fully responsible for those costs.
5. The named jurisdiction is subject to monitoring visits of all grant related activities. This shall include, but not limited to, the right to make site inspections at any time, to bring experts and consultants on site to examine or evaluate completed work or work in progress and to observe all of the named jurisdiction personnel in every phase of performance of grant related work.
6. The named jurisdiction must comply with all environmental conditions placed on the project. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the named jurisdiction must ensure monitoring of ground disturbance, and if any potential archeological resources are discovered, they will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Any construction activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.

I, _____ certify that my agency will comply with the articles
(Authorized Agency Representative)
of agreement presented on this document and agree to adhere to the approved line items that have been identified on page two (2) of this same document.

Signature of Authorized Agency Representative

Date

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List of Approved Line Items

Budget

Cost Share							
Item Name	Grant Budget Class	Subgrant Budget Class	Unit Quantity	Unit of Measure	Unit Cost (\$)	Cost Estimate (\$)	Contribution
Weber County Planner	Salary	Personnel 1	352.79	Hours	\$44.29	\$15,625	In-kind
Weber County Planner	Salary	Personnel 2	412.8	Hours	\$37.85	\$15,625	In-kind
					25% Applicant Share	\$31,250	
					75% Federal Share	\$93,750	
Expenses							
Public Outreach	Contractual	Supplies	2000	Tri-fold brochures	\$0.10	\$2,000	
Contractor Services	Contractual	Personnel and Supplies	1	Hours	\$91,750	\$91,750	
County Personnel	Salary	Personnel	1	Hours	\$31,250	\$31,250	
						\$125,000	Total Cost

Project Amount:
Federal Share: \$93,750 (75%)
Non-federal Share: \$31,250 (25%)
Total: \$125,000

Management Costs: \$6,250

Weber County is responsible to:

- Document all costs
- Follow DEM reimbursement procedures to obtain reimbursement for completed work.
- Itemize costs on Form 85-21 (Requests for Reimbursement) using the approved line items above.
- Follow the approved scope of work and budget narrative.